

**Brimfield Township Board of Trustees
Organizational Meeting
Wednesday, January 2, 2014**

The Brimfield Township Board of Trustees met in an organizational meeting on the above date, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky, C.J. Sprague, Jr. and Fiscal Officer John Dalziel.

The meeting was called to order at 10:00 AM by Fiscal Officer John Dalziel.

Mike Kostensky sworn in by Chief David Oliver for the term of 1/1/14 to 12/31/2017.

C. J. Sprague, Jr. sworn in by Trustee Sue Fields for the term 1/1/14 to 12/31/17.

MOTION #2014-001

Sue Fields moved to name C. J. Sprague, Jr. as 2014 Board Chairman. Second by Mike Kostensky.

Mike Kostensky – yea
C.J. Sprague, Jr. – abstain

Sue Fields - yea
Motion Passed

Meeting turned over to 2014 Chairman by Fiscal Officer John Dalziel.

MOTION #2014-002

Sue Fields moved to name Mike Kostensky as vice chairman. Second by C. J. Sprague, Jr.

Mike Kostensky – abstain
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-003

C. J. Sprague, Jr. moved to appoint Mike Kostensky as Police Department Liaison. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-004

Mike Kostensky moved to appoint Sue Fields as liaison to Public Works. Second by C.J. Sprague.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-005

Mike Kostensky moved to appoint Sue Fields as liaison to the Fire Department. Second by C.J. Sprague.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-006

Sue Fields moved to appoint C.J. Sprague as liaison for the Township Executive.
Second by Mike Kostensky.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-007

Sue Fields moved to appoint Amy Arnold Cemetery Sexton overseen by the Township Executive. Mike Kostensky second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-008

Mike Kostensky moved to have Chad Murdock as Legal Counsel/Human Resource Contact to Brimfield Township. Second by C.J. Sprague.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-009

Mike Kostensky moved to retain Chase as the 2014 Township financial institute.
Second by C J. Sprague, Jr.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-010

C.J. Sprague moved to have town hall hours Monday-Friday from 8 a.m. to 4 p.m. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-011

C. J. Sprague, Jr. moved to appoint Dick Messner as the Township representative to Portage County Regional Planning Commission and Lisa Cotton as an Alternate. Mike Kostensky second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-012

Mike Kostensky moved to retain the Record Courier as the Township public notice avenue. Second by C.J. Sprague.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-013

C. J. Sprague, Jr. moved to set the following. 2014 regular meeting dates as below: at 3 p.m. on January 8 and 22, February 5 and 19, March 5 and 19, April 2, 16 and 30, May 14, and 28, Jun 11, and 25, July 9, 23, August 6, and 20, September 3 and 17, October 1, 15, and 29, November 12, 26, and December 10, 24th. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-014

C.J. Sprague, Jr. moved to accept the Federal Standards for year 2014 as stated by the Township Manual for holiday closings. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-015

C. J. Sprague, Jr. moved to approve a temporary budget for 2014 to match the 1/2014 Fund Balance sheet. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-016

C. J. Sprague, Jr. moved to set the 2014 inventory meeting for 1/13/2014 at 9:00 AM. Sue Fields second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

MOTION #2014-017

C. J. Sprague, Jr. moved to pay the Township Trustees and Fiscal Officer as determined by the 2014 annual budget, per the ORC. Mike Kostensky second.

Mike Kostensky – yea
C.J. Sprague, Jr. – yea

Sue Fields - yea
Motion Passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. J. Sprague, Jr. moved at 10:30 AM to adjourn. Motion seconded by Mike Kostensky. Upon a roll call vote passed unanimously.

We, the Trustees of Brimfield Township, do hereby set out hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer